

KELBURN RECRUITMENT LTD  
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Newcastle upon Tyne  
Tyne & Wear  
NE4 7JD

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0191 261 5135  
EMAIL  
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WEBSITE  
www.kelburn.com



## TEMPORARY WORKERS HOLIDAY REQUEST FORM

NAME	DATE
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CONTRACT /CLIENT
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CONSULTANT
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BUSINESS UNIT
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START DATE
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END DATE
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TOTAL DAYS REQUESTED	<input type="text"/>
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TEMPORARY WORKERS SIGNATURE
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INPUT BY
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CHECKED BY
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PAYROLL CALCULATION		
DAYS	RATE	AMOUNT

**TO BE PASSED TO PAYROLL DEPARTMENT NO LATER THAN 10:00AM**

Service and Integrity with Knowledge and Delivery