

KELBURN RECRUITMENT LTD  
The Pearl  
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NE1 8AQ

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## TEMPORARY WORKER HOLIDAY REQUEST FORM

|      |      |
|------|------|
| NAME | DATE |
|------|------|

|                  |
|------------------|
| CONTRACT /CLIENT |
|------------------|

|           |            |
|-----------|------------|
| JOB TITLE | CONSULTANT |
|-----------|------------|

|            |          |   |
|------------|----------|---|
| START DATE | END DATE | TOTAL DAYS REQUESTED <input type="text"/> |
|------------|----------|---|

|                             |
|-----------------------------|
| TEMPORARY WORKERS SIGNATURE |
|-----------------------------|

|          |            |
|----------|------------|
| INPUT BY | CHECKED BY |
|----------|------------|

| PAYROLL CALCULATION |      |        |
|---------------------|------|--------|
| DAYS                | RATE | AMOUNT |
|                     |      |        |

**TO BE PASSED TO PAYROLL DEPARTMENT NO LATER THAN 10:00AM**

Service and Integrity with Knowledge and Delivery